

Minutes of the Governing Body meeting held at Coldfall Primary School

Thursday 25 May 2017

LA Governors Laura Butterfield (Chair)	Parent Governors Josie Dobrin Ted Lowery (not present) Annette Thurgood Naomi Franklin Andrew Pearson (not present) Richard Spitz	Co-opted Governors Monte Jacobson (Vice-Chair) (not present) Laura Berman (LXB) (not present) Fay Jackson Philippa Brewin Amanda Sklar Dan Walker (not present)
Head Teacher Governor Evelyn Davies	Others present Ewan Marshall Laggi Efthymiou	Clerk Jane Robertson
Staff Governor Will Desborough		

Part 1

1 Apologies for absence

Apologies had been received and were accepted from Monte Jacobson, Ted Lowery, Andrew Pearson, Dan Walker and Laura Berman.

2 Register of interests

There were no changes to the register and no declarations of specific interest in the agenda. A signed form is still outstanding from LXB.

3 Minutes of the meeting held on 23 March 2017 and matters arising

The minutes were agreed as an accurate record of the meeting.

LB will attend the Haringey Governors' Association termly meeting on 22 June 2017.

4 Head Teacher's report

ED gave a verbal report to the GB in line with main focus of the SDP.

SMSC: Citizenship Week was held at the end of spring term and displays around school are linked to this. Different year groups had different projects eg: visiting a refugee centre (Y5), collecting for charities (Y2).

Miriam from Educaid visited school during the week and was presented with a cheque for £6,000 from the Coldfall community. Most of this amount had been raised at the 'Dance-a-thon' last summer.

Clare Bunston has returned after maternity leave and is responsible for green/eco projects. She is taking the lead on Walk to School Week and Happy Shoe Day.

Various Artsmark projects are planned (Kate Vetch): Y3 has filmed a music video, Y4 has curated a museum, Y1 will take part in 'Ballerinas in Residence'.

Assessment: Y2 and Y6 have completed their SATs. Other year groups have completed GL assessments in Maths and Reading. The children were generally positive about SATs. WD said that the tests were challenging but at the right level. The children had completed many sample and test papers and were well prepared.

AT said the Rising Stars books that were sent home with the children were very useful for revision. It is likely that school will have to charge for these next year.

Maths: EM is writing a new Maths policy and designing a new proforma to assist teachers with lesson planning. He said that expectations for children have been raised as a result of the introduction of Inspire Maths. Teachers say the children are more confident and use more advanced vocabulary. The use of concrete artefacts is very beneficial. Plans for training next year are being drawn up based on teacher feedback. The scheme is improving teachers' teaching. They are discussing methodology and reflecting on their practice. Enquiries about the Inspire Maths have been received from Tetherdown and St Mary's N8. Children participate in 'maths meetings' - a rapid 10-12 minute reinforcement of basic maths to aid fluency –time, money, months, days, etc. This is also proven to aid long term memory.

English: Talk 4 Writing continues. Whole class reading takes place three times weekly. It is not known whether the ITAFs (Interim Teacher Assessment Frameworks) used this year will continue.

Teaching Schools – seven new Graduate Teaching Assistants (GTA) have been appointed to Coldfall, and 23 School Direct trainee appointments across our network of schools. An induction day will be held on 13 July at Coldfall.

Of our 6 current trainees, 3 have been offered jobs at Coldfall, 2 are going to Rhodes Avenue and 1 to St Katherine's (Barnet).

Coldfall's application for ITT accreditation was turned down on this occasion as it is not in a 'priority area'. The partnership with Middlesex University will continue for now. Universities are encouraging students to do PGCE (Post-Graduate Certificate of Education) as this brings in money direct to the university. FJ asked whether as the

only primary Teaching School in the borough, CPS will apply again next year. This has not been finally decided but is unlikely.

An **Inspiring Leadership Day** and **Middle Leader Day** will take place at CPS before the end of the school year.

Emma Coleman and Lauren Kavanagh have been selected as Lead Teachers for English and Maths respectively in our NLC. After a tough selection process, John Morrissey will be Maths Lead in our maths hub, taking 5 days' of teaching time next year to support teaching in our local schools.

Coldfall is hosting the first session for schools in our NLC on the School Partnership Programme (SPP); a peer review approach to school improvement, (www.educationdevelopmenttrust.com for details).

Questions were invited. JD asked whether revenue from Teaching Schools would increase. Coldfall charges an admin fee of £1000 to every school for which SD trainees are provided. Consideration will be given to the marketing of the Teaching School offer. Being a teaching school benefits our recruitment and the quality of teaching.

5 Coldfall Nursery Provision

Current numbers were distributed to the GB. Core hours are filling up (9am – 3pm) with fewer confirmed places for the extended day. The fact that this operates only in term time may restrict numbers. Pre and post school hours are being offered to new Reception parents so numbers should increase. Nursery provision will be reassessed towards the end of the first year.

There are only 20 siblings in Reception this year which is less than half the usual number, likely to be due to lower birth rate. The catchment area has extended slightly to .51 miles.

6 The Future of School Improvement

Haringey's School Improvement Service will cease to exist at the end of March 2018. Haringey Head Teachers are setting up a school improvement company providing a range of services, eg a data service, an inspection services. LB is on the strategic partnership board establishing the company. A CEO will be appointed. As a Teaching School, Coldfall is in a position to provide some of the services and discussions are taking place around this.

7 Reports of Committees

Teaching, Learning and Assessment

Minutes had been distributed to governors. A correction was required: under 'Teaching School', the date should read April 2018 (not December).

Finance and Site

LE talked through the minutes of the committee meeting and those of the Budget Profile Meeting held on 22 May 2017. A detailed conversation was held about the

budget for the school year 2017-2018. Due to a carried over sum, the budget breaks even for the current year but a large deficit is forecast for next year. As has been discussed previously, the reasons for this are, amongst others, the drop, in real terms, of revenue from the DfE, the rising cost of pensions, national insurance, rates, the apprenticeship levy and the new school funding formula.

The budget was agreed by the Governing Body.

8 The establishment of a committee for fundraising

AT had compiled a list of fundraising ideas which had been distributed to governors. The cut in the budget is likely to be in the region of £400,000. Staff cuts, a shorter working week and larger class sizes will all be under consideration. The committee will invite parents to an open meeting before the end of the school year.

9 Critical incident / security threat level

Following the Manchester attack and the raising of the security threat level to critical, it was decided to cancel all Coldfall trips into the centre of town on public transport for the remainder of the school year. Parents have been informed.

10 Health and Safety Policy

This had been distributed to governors.

The governing body ratified the Health and Safety Policy.

11 Safeguarding

Standing item.

12 Pupil Premium

Standing item.

13 AOB

The Chess Team had participated in the National Junior Championships at Pontins in Camber Sands.

The FOC Quiz Night raised a much appreciated £800 for the school.

The FOC Movie Night is on Friday 16 June.