



Job Description - Nursery Nurse

Core purpose:

To work as part of the teaching team in the nursery ensuring the care and education of all the pupils, enabling them to maximise their potential and establish strong learning behaviours within a creative, effective Early Years environment.

Key duties:

- With the lead Nursery teacher, to be involved in the planning and delivery of an effective Early Years curriculum, including resource preparation, teaching and assessment
- To plan for and model high quality language interactions to assist young children's language acquisition, vocabulary and oracy
- To work with individuals, small groups and the whole class undertaking directed teaching activities
- To support the health, safety and well-being of pupils, encouraging independence and self-help skills, good standards of personal hygiene, good manners, and social skills through specific modelling and teaching
- To assist children with personal hygiene issues, changing clothes, clearing up bodily fluids, etc
- To be actively involved in the assessment of pupils, using the Tapestry platform, in order to provide for their individual needs and assist with record keeping and reporting to parents
- To participate in home-school liaison activities including parent evenings, parent visits, and admissions
- To look after pupils who may be unwell or require first aid treatment in line with school policy and procedures
- To have a pastoral role, nurturing and comforting pupils as required
- To encourage positive behaviours in pupils using clear behaviour management strategies, setting clear boundaries and modelling effective behaviours
- To contribute to report writing and record-keeping, and provide information to outside agencies as required
- To participate in school trips ensuring effective supervision of pupils at all times
- To set up and maintain a creative, effective learning environment both indoors and outdoors, ensuring equipment and resources are looked after, well organised, and stored away carefully.
- To produce a range of high-quality displays showcasing pupils learning, and teaching and learning resources.
- To provide clerical and admin support to the nursery lead teacher e.g., photocopying, making resources, etc
- To engage in a range of effective teaching activities and play both indoors and outdoors, whilst also ensuring pupils' health and safety at all times
- To support pupils during meal and snack times, encouraging good manners and healthy eating.
- To undertake all duties assigned by the nursery lead, AHT for the EYFS or Head Teacher, consistent with the core purpose of the role.

Person specification

- Certificate of NNEB/BTEC/NVQL3 (Child development)
- English and maths GCSE grade C or above, preferred
- Ability to undertake all the duties outlined in the job description
- Familiar with TAPESTRY or other online journals
- Ability to use own initiative, take responsibility, and develop positive and strong relationships with children and adults
- Strong organisational skills and time management
- Sound knowledge of effective EYFS curriculum and practice
- Commitment to safeguarding, equalities and teamwork